

# EXECUTIVE DECISION

made by a Cabinet Member



## REPORT OF ACTION TAKEN UNDER DELEGATED AUTHORITY BY AN INDIVIDUAL CABINET MEMBER


Executive Decision Reference Number – ECC01 24/25

Decision				
1	<b>Title of decision:</b> Contract Award: Wood Waste collection and recycling service			
2	<b>Decision maker:</b> Councillor Briars-Delve, Cabinet Member for Environment and Climate Change			
3	<b>Report author and contact details:</b> Phil Rudin <a href="mailto:phil.rudin@plymouth.gov.uk">phil.rudin@plymouth.gov.uk</a>			
4	<b>Decision to be taken:</b> Approves the award of the Wood Waste Collection and Recycling contract to the highest scoring Tenderer, South West Wood Products, as is set out in the Contract Award report for the collection and recycling of Wood waste for five years.			
5	<b>Reasons for decision:</b> There is currently no contract in place to undertake this essential service.			
6	<b>Alternative options considered and rejected:</b> 1. Do nothing – this would result in wood waste being incinerated which would reduce recycling rates and increase costs. 2. Shorter term contract – this option would limit market interest due to the lack of time to recover investment required to engage in competitive procurement process.			
7	<b>Financial implications and risks:</b> Contract award total £1,232,000 based on current prices and tonnages.			
8	<b>Is the decision a Key Decision?</b> (please contact <a href="#">Democratic Support</a> for further advice)	<b>Yes</b>	<b>No</b>	<b>Per the Constitution, a key decision is one which:</b>  In the case of <b>capital</b> projects and contract awards, results in a new commitment to spend and/or save in excess of <b>£3million</b> in total  In the case of <b>revenue</b> projects when the decision involves entering into new commitments and/or making new savings in excess of <b>£1 million</b>  Is <b>significant</b> in terms of its effect on communities living or working in an area comprising <b>two or more</b> wards in the area of the local authority.
			X	
			X	
			X	
	<b>If yes, date of publication of the notice in the <a href="#">Forward Plan of Key Decisions</a></b>			
9	<b>Please specify how this decision is</b>	This decision will contribute to sustainable management of		

	<b>linked to the Council's corporate plan/Plymouth Plan and/or the policy framework and/or the revenue/capital budget:</b>	waste for Plymouth with opportunities for enhancing the reputation of the city for environmental stewardship and as a green city. Waste as a resource and the waste hierarchy is an important part of this strategy.		
<b>10</b>	<b>Please specify any direct environmental implications of the decision (carbon impact)</b>	The decision will allow garden waste to continue to be composted. The alternative solution is for the garden waste to be incinerated which would increase the carbon impact and provide a less environmentally sustainable solution.		
<b>Urgent decisions</b>				
<b>11</b>	<b>Is the decision urgent and to be implemented immediately in the interests of the Council or the public?</b>	<b>Yes</b>		(If yes, please contact Democratic Support ( <a href="mailto:democraticsupport@plymouth.gov.uk">democraticsupport@plymouth.gov.uk</a> ) for advice)
		<b>No</b>	x	<b>(If no, go to section 13a)</b>
<b>12a</b>	<b>Reason for urgency:</b>			
<b>12b</b>	<b>Scrutiny Chair Signature:</b>		<b>Date</b>	
	<b>Scrutiny Committee name:</b>			
	<b>Print Name:</b>			
<b>Consultation</b>				
<b>13a</b>	<b>Are any other Cabinet members' portfolios affected by the decision?</b>	<b>Yes</b>		
		<b>No</b>	X	<b>(If no go to section 14)</b>
<b>13b</b>	<b>Which other Cabinet member's portfolio is affected by the decision?</b>			
<b>13c</b>	<b>Date Cabinet member consulted</b>			
<b>14</b>	<b>Has any Cabinet member declared a conflict of interest in relation to the decision?</b>	<b>Yes</b>		If yes, please discuss with the Monitoring Officer
		<b>No</b>	X	
<b>15</b>	<b>Which Corporate Management Team member has been consulted?</b>	<b>Name</b>	Anthony Payne	
		<b>Job title</b>	Strategic Director for Place	
		<b>Date consulted</b>	10 May 2024	
<b>Sign-off</b>				
<b>16</b>	<b>Sign off codes from the relevant departments consulted:</b>	<b>Democratic Support (mandatory)</b>	DS16 24/25	

		<b>Finance (mandatory)</b>	DJN.24.25.014						
		<b>Legal (mandatory)</b>	LS/00001312/2/AC/30/5/24						
		<b>Human Resources (if applicable)</b>							
		<b>Corporate property (if applicable)</b>							
		<b>Procurement (if applicable)</b>	PW/PS/730/ED0524						
<b>Appendices</b>									
<b>17</b>	<b>Ref.</b>	<b>Title of appendix</b>							
	<b>A</b>	Equalities Impact Assessment							
	<b>B</b>	Contract Award Report Part I							
<b>Confidential/exempt information</b>									
<b>18a</b>	<b>Do you need to include any confidential/exempt information?</b>		<b>Yes</b>	x	If yes, prepare a second, confidential ('Part II') briefing report and indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box in <b>18b</b> below.  (Keep as much information as possible in the briefing report that will be in the public domain)				
		<b>No</b>							
			<b>Exemption Paragraph Number</b>						
			<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>
<b>18b</b>	<b>Confidential/exempt briefing report title:</b> Contract Award Report Part II				x				
<b>Background Papers</b>									
<b>19</b>	Please list all unpublished, background papers relevant to the decision in the table below.  Background papers are <u>unpublished</u> works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based. If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.								
<b>Title of background paper(s)</b>			<b>Exemption Paragraph Number</b>						
			<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>
<b>Cabinet Member Signature</b>									

**20** I agree the decision and confirm that it is not contrary to the Council’s policy and budget framework, Corporate Plan or Budget. In taking this decision I have given due regard to the Council’s duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not. For further details please see the EIA attached.

<b>Signature</b>		<b>Date of decision</b>	02/07/2024
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<b>Print Name</b>	TOM BRIARS-DELVE
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